



TOWN OF GREENWICH

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October 13, 2011

****ADDENDUM #3****

TOWN OF GREENWICH

REQUEST FOR PROPOSAL #6836 DEADLINE: 10/26/11 AT 3:00 P.M.

ADMINISTRATIVE CONSOLIDATION STUDY

The following additional questions have been received relating to the above RFP:

1. **Question:** What is the driver for the study to cover these particular functions, as some seem unrelated?

Answer: The driver for the overall study is to improve customer service and Town operations.

2. **Question:** Are the six departments identified currently headed by appointed or elected officials?

Answer: The Tax Collector is an elected official as are the Registrars of Voters and Town Clerk. All other departments are headed by appointed officials.

3. **Question:** Is there currently a 311 system and if so, in which department? If not, what system is currently used?

Answer: There is no 311 system currently. Individual departments keep their information in their own unique formats.

4. **Question:** Is there a budget for this project?

Answer: Yes, there is.

**ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS OF THIS
REQUEST FOR PROPOSAL SHALL REMAIN THE SAME.**

Joan T. Sullivan
Director of Purchasing

JS:tw